



# *Pointe Woodworth Homeowners Association*

## Approved

### Pointe Woodworth HOA Board Meeting Minutes 1-18-2022

#### **Attendance**

- Bill Wilkerson
- Daniel Thorington
- David Butler
- Rock Peterson
- Barbara Andersen
- Adam Days (Absent)
- Hoon Hong
- Brian Reeder (Reeder Property Management)

#### **Minutes**

Meeting was called to order at 7:00 pm.

#### **Approval of Minutes**

- Daniel made the motion and Rock seconded to approve the minutes of the 11-16-2021 HOA Board Meeting as written. Passed unanimously.

#### **Guests**

- Christine, Michael Johnson, Pete Roberts

#### **Committee Reports**

- ACC
  - The Board received instructions on how to view the initial swatch board on line that Lorna put together. This will help the resident's select approved exterior colors. The final swatch board should be available early spring.
- R&E
  - The Board agreed that all holiday lights and decorations should come down by Jan 31. Barbara to send out a note to the community.
- Communications
  - Nothing new
- Budget – We have received approximately \$11k in December for dues. As a reminder dues need to be paid in full by February 28<sup>th</sup>. Bill will be talking with Reeder about sending out RV parking dues notices. The rental period will be from Jan to Dec. It was agreed that the fee structure will adjusted for gravel parking @ \$100. The gravel parking is limited to small utility type trailers. Bill moved to adopt the \$100 fee, Barbara seconded – pass unanimously.

- Landscaping – The Board received a proposal to have the front lawn (along Norpoint), thatched, and over-seeded in spring for \$2500. This topic was tabled at this time.
- Safety & Security – There was some discussion about the security of the community (break-ins, thefts, etc.). The Board talked about why the gates are open for long periods of time in the morning and afternoon. This is for the school buses, and to help limited the wear and tear on the gates during high traffic times. It was agreed that the gates will not be left open on the weekends. Bill is checking with the School Bus Service to see if there are any challenges for the bus drivers to use a code. If not, the gates will not be left open, and the buses will use a code to open the gate.
- RV Parking  
The Board is still doing research on the best way for the locking mechanism at the RV lot gate and the surveillance cameras. A 30’ pole is needed in the park that will hold a repeater of sorts to connect the main gate, the upper gate, and perhaps the RV lot. Bill is checking with Secoma to do both the pole install, the gate repair, and barriers at the RV lot.

**Question from the audience:** Mike Johnson asked when the last time the gate codes were audited and if there is a policy to do so. There is no policy to do so, however; Dan mentioned that when he took over security in the spring he did a reconciliation of current homeowner’s vs what was programmed into the gate codes. All old codes were removed. He also said that he reviews the usage numbers (codes used) at the gates. If there are any anomalies, he researches and corrects the situation.

#### **Old Business**

- There was no Old Business discussed

#### **New Business**

- There was no New Business discussed

General Meeting was adjourned at 7:37 pm  
No Executive Session was held.

Next Board Meeting February 15, 2022